

**New Hartford Village Fire District
Monthly Meeting
May 12, 2016**

B.Rieger called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

B.Rieger, K.Parsell, D.Casella, B.Goodskey, Chief Worsman and K.Carvalho.

PREVIOUS MINUTES:

B.Goodskey made a motion to accept the April 2016 meeting minutes. Seconded by D.Casella. Motion passed.

PUBLIC COMMENT:

- None

TREASURER'S REPORT:

- Received a credit from Occupational Health of the South for \$164.00 for Austin Ferguson.
- B.Rieger is researching how often an audit must be done by the district. Our bank Northwest Community, accepts an audit every other year and the recommendation from our current CPA, King, King & Associates is being pursued.

B.Goodskey made a motion to accept Treasurer's Report. Seconded by D.Casella. All in favor. Motion passed.

TAX COLLECTOR'S REPORT: K. Parsell presented the report for the tax collector.

- Tax Collectors report: \$565.45 collected in April; (0) Adjustments; (0) Bounced checks; (0) Refunds (0) Lien Released; (0) Liens Put On; (94%) Current Year; (n/a) All Years.
- The program was successfully installed on the laptop and the validated compatibility is being reviewed. **B.Goodskey made a motion to accept Tax Collector's Report for April 2016. Seconded by D.Casella. All in favor. Motion passed.**

CHAIRMAN'S REPORT:

- None

CHIEF'S REPORT:

- **Calls:** Calls Y-t-D 91, 22 calls from 4/1/16-4/30/16. 20 calls over from last year.
- **Significant/Mutual Aid Calls:** 4/14- 110 Groppo Rd.-Winsted for fire in air handling unit, 4/17- Mutual aid to West Hartland 30 acre brush fire, 4/18 Mutual aid to Canton for a 5 acre brush fire.
- **Fuel Usage-**We used approximately 170 gallons this month.
- **Training-**we are continuing to follow our training calendar, put together by the training captain.
- **Membership-**there is nothing new to report at this time
- **Vehicle Maintenance-**please see daytime driver report
- **Daytime Driver-** see attached report
- **Nepaug/Pine Meadow-**meeting with Chief Diorio of Nepaug once a month, trying to open communication with their department.
- **Station 1** –please see daytime driver report
- **Station 2-** please see daytime driver report
- **Miscellaneous**
 - Chief Worsman proposes to use the balance of the capital projects for 2015-2016 and a portion of the state grant to purchase an imaging camera and charger, costing \$6,190.00.

K.Parsell makes a motion to spend \$6,200.00 on the camera and charger. Seconded by B.Goodskey. All in favor. Motion passed.

- Chief Worsman met with Bud Butler to discuss the hydrant flow testing. Bud says the WPCA will not conduct the flow testing and is pushing it back on the fire department to complete. Chief Worsman didn't agree to take the responsibility of the flow test, but Bud told the WPCA that the Fire Department was in agreement. The Torrington Water Company only flow tests pipes that they own and they don't own the town of New Hartford's pipes. The commission wonders if there are independent agencies that can do the flow testing. Most departments do their own. B.Rieger is concerned about who is liable? The commission discusses the importance of ISO ratings from an insurance stand point and decides to give our insurance carrier a call. This topic will be discussed further pending additional research.
- K.Carvalho handed out a copy of the last 5 hydrant bills from the Torrington Water Co. Each bill reflects a period of 3 months and shows Station 1 uses between 4,000-20,000 gallons of water. The district believes the reports are inaccurate and would like to have a new meter installed. K.Carvalho will follow up regarding the installation of a new meter.
Motion by K.Parsell. Seconded by D.Casella to accept Chief's report. All in favor. Motion Passed.

COMMITTEE REPORTS:

- None

OLD BUSINESS:

- Discussion of the 2016-2017 budget expenses. **Motion by K.Parsell to increase the Pay Per Call to \$20,000.00. Seconded by B.Goodskey. All in favor. Motion passed.**

K.Parsell made a motion at 8:34 p.m. to go into executive session to discuss personnel salaries for the 2016-2017 budget. The district commissioners came out of executive session at 9:01 p.m.

NEW BUSINESS:

- None

BILLS AND COMMUNICATIONS:

- Copies of the 2013-2014 audit were distributed to the district.
- Bills were paid.

Meeting adjourned at 9:14 p.m. D.Casella **motioned**; K.Parsell **seconded**.

Respectively submitted,

Karen Carvalho

Secretary/Treasurer

**Next Meeting Date:
Monday, June 13, 2016
7:00 p.m. at Station 1
8:00p.m. Annual Budget Meeting**

Daytime driver report for May 12, 2016 District Meeting

- 4/14/2016 Met with Northeastern communications for reprogramming of mobile radios
- 4/19/2016 Met with Northeastern communications for Mobile radio issues after reprogramming
- * 4/19/2016 R6 hand light N/G failed board or battery
- 4/20/2016 Met with First due Both E7 & E5 pump cooler valves leaking, ordered and to be installed at later date.
- 4/22/2016 Met with Northeastern communication to finish mobile radio reprogramming
- 4/25/2016 Tower generator came out to service both station generators
- * 4/26/2016 Found E7 TIC and 1 portable radio not charging, blown fuse, replaced fuse and inspected wiring harness. OK
- 5/3/2016 E7 during apparatus inspection heard air leak from engine compartment, line of auxiliary pump was leaking, causing low air alarm. First Due came out that day to make repair, at this time the low air alarm sensor fails requiring replacement and Front Air brake gauge reading inaccurate by about 15psi.
- * 5/4/2016 Purchased new low air alarm sensor E7 installed and tested ok. Followed up on gauge issue. Swapped wiring harness for front and rear air psi gauges for brake system, result front psi on rear gauge reading correctly front gauge with rear system attached to it still reading inaccurate, faulty gauge.
- *5/4/2016 Run ability issue with lawn mower, found filter to be issue. Requires replacement.
- * 5/4/2016 Made Calls to get price and availability to Shipmans and Datcon. Manufacturer does not direct ship. Need to contact distributors.
- *5/5/2016 Diag R6 hand lights as have battery issues, require replacement.
- *5/6/2016 Emailed several distributors for E7 gauge. Reply from several, with different pricing, but all said 6-8 weeks.
- *5/6/2016 Ordered Solenoid for T10 air horn. Intermittently sticking internally. Causing failure to operate.
- *5/9/2016 Ordered E7 gauge from J&N electric.
- *5/10/2016 Ordered new filter for lawn mower.
- *5/11/2016 Purchased new hand light batteries for R6 installed, tested and back in service.

*Denotes tasks or work performed by Daytime Driver

Respectfully submitted by,
DD FF Sterpka