

**New Hartford Village Fire District  
Monthly Meeting  
June 13, 2016**

B.Goodskey called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

G.Brookes, K.Parsell, B.Goodskey, Chief Worsman and K.Carvalho.

**PREVIOUS MINUTES:**

K.Parsell made a motion to accept the May 2016 meeting minutes. Seconded by G.Brookes.  
Motion passed.

**PUBLIC COMMENT:**

- None

**TREASURER'S REPORT:**

G.Brookes made a motion to accept Treasurer's Report. Seconded by K.Parsell. All in favor.  
Motion passed.

**TAX COLLECTOR'S REPORT: K. Parsell presented the report for the tax collector.**

- Tax Collectors report: \$2,787.78 collected in May; (0) Adjustments; (0) Bounced checks; (0) Refunds (0) Lien Released; (0) Liens Put ,On; (94%) Current Year; (n/a) All Years.

G. Brookes made a motion to accept Tax Collector's Report for May 2016. Seconded by K.Parsell.  
All in favor. Motion passed.

**CHAIRMAN'S REPORT:**

- None (Acting Chairman B.Rieger unable to attend)

**CHIEF'S REPORT:**

- **Calls:** Calls Y-t-D 110 , 19 calls from 5/1 - 5/31/16. A total of 131 man hours for May.
- **Significant/Mutual Aid Calls:** 5/10- 47 Lavender Road, Barkhamsted, Hazmat incident, decon, mitigation.
- **Fuel Usage-**We used approximately 100 gallons this month.
- **Training-**we are continuing to follow our training calendar.
- **Membership-**there is nothing new to report at this time
- **Vehicle Maintenance-**please see daytime driver report
- **Daytime Driver-** please see attached report
- **Nepaug/Pine Meadow-**meeting with Chief Diorio of Nepaug once a month, trying to open communication with their department. R. Steeves isn't willing to discuss merger.
- **Station 1** –please see daytime driver report
- **Station 2-** please see daytime driver report
- **Miscellaneous**
  - Chief Worsman and Deputy Chief Wabrek created a new Deputy Chief position, "Health and Safety Officer administrative staff position, who will report to the Chief and will write and enforce building and personnel policies. Does the commission want to appoint this position? According to the New Hartford Village Fire District By-laws, Section 12. A. Appointments will be made at the September monthly meeting of the District.
  - Chief Worsman raises the question whether John Wabrek's District credit card limit should be permanently raised or when needed. Our current procedure to raise the credit

limit (when needed), faxing a request to the credit card company. Further discussion will continue at the July district meeting.

- Torrington Water Co. came out to St. 1 and C.Sterpka is monitoring the water usage as mentioned in the Daytime Driver's Report. (720 gallons were used from 5/19-6/13/16.

**Motion by K.Parsell. Seconded by G.Brookes to accept Chief's report. All in favor.**

**Motion Passed.**

### **COMMITTEE REPORTS:**

- None

### **OLD BUSINESS:**

- Nick Mulvey from the New Hartford Ambulance would like to attend our next district meeting in July to discuss the reconstruction of the stair way in the ambulance building.
- John Wabrek reports: Russ of Russ's Septic went out on his own and collected \$2,020.00 to be used for the hydrant flow testing. The commission is still exploring options on how to proceed with the testing, who can be hired and the cost. B.Goodskey found one company from NY State that performs flow testing and will update the commission next month on the details. The Fire Department will deposit the check from Russ for the future flow test. B.Goodskey shares a conversation between Christine Hayward from Town Hall and Jeff Grunt, a risk control specialist from (CIRMA) Connecticut Interlocal Risk Management Agency. The agency was established as a service program to meet the risk management and risk financing needs of Connecticut municipalities and local public agencies. Jeff stated that most companies don't use ISO reports anymore to assist in providing ratings to assist in determining rates for coverage and most companies now use actual fire losses by zip code. He also said it should not be the Fire Departments that determine whether or not they think there is adequate flow/pressure, but the supplier (water company) responsibility to make that determination and no one should question the supplier/water company. Chief Worsman will reach out to ISO, and see if someone can attend our district meeting to discuss the importance of ISO ratings from an insurance stand point.

### **NEW BUSINESS:**

- None

### **BILLS AND COMMUNICATIONS:**

- In order to make room for the most recent files in the storage closet, the old files need to be cleared out. K.Carvalho contacted King, King & Associates & they forwarded a record retention & document destruction policy (based on National Center for Nonprofit Assoc. policy). B. Goodskey suggests to check with town hall on their policy for record retention/destruction.
- Bills were paid.

Meeting adjourned at 8:04 p.m. K.Parsell **motioned**; **G.Brookes seconded**.

Respectively submitted,

Karen Carvalho  
Secretary/Treasurer

**Next Meeting Date:  
Thursday, July 14, 2016  
7:00 p.m. at Station 1**

**June 13, 2016**

**Daytime Driver report for June 2016 District meeting**

- \* 5/12/2016 Diag E7 hand lights require battery replacements
- \* 5/12/2016 Installed and tested T10 Air horn solenoid
- \* 5/13/2016 Ordered batteries for E7 hand lights
- \* 5/17/2016 St2 furnace off and water on floor, called Carlson Heating
- 5/18/2016 Carlson for St2 furnace
- 5/18/2016 Met with Torrington water, looked at meter and toilets for water usage issue.
- \* 5/19/2016 Used Dye tablets supplied by Torrington Water Co to check for toilet leaking. All are good
- \* 5/19/2016 Started daily meter readings
- \* 5/19/2016 Verified issue with E7 Air horn, Engineer report
- \* 5/23/2016 Line stripping for St1 apparatus bays
- \* 5/24/2016 Repaired E7 extension cord. Cut out damage section and replaced ends for E7. Made new Cord for E5 shoreline with extra after removing damaged section.
- \* 5/24/2016 Called Shipmans to return a gauge they sent without authorization.
- \* 5/24/2016 Engineers report, E7 Drivers front upper and lower emergency lights out.
- \* 5/25/2016 Line stripping for St2 apparatus bays
- \* 5/25/2016 E7 emergency issue, found no power for upper light and lower lost power and grd. Will require running new wires from power supply from rear lights and establish new ground wire for lower unit.
- \* 5/25/2016 Diag Air horn issue as requiring rebuild kits for air leaking externally.
- \* 5/26/2016 Ordered rebuild kits for E7 air horn.
- \* 5/31/2016 Shipmans picked up gauge for return and credit
- \* 6/1/2016 Ordered new bulbs for stairway
- \* 6/1/2016 Follow up on Air horn kits, back ordered
- \* 6/2/2016 Mounted and wired new TIC on E5.

Respectfully submitted by,  
FF Sterpka

APPROVED