

**New Hartford Village Fire District
Monthly Meeting
January 14, 2016**

G.Brookes called the meeting to order at 7:01 p.m.

IN ATTENDANCE: G.Brookes, B.Goodskey, Deputy Chief Wabrek, Chief Worsman, K.Parsell, E.Parsell, & K.Carvalho.

G. Brookes asks the commission for their permission to go out of order to open the truck proposals. Motion by B.Goodskey, seconded by K.Parsell. All in favor. Motion passed. G.Brookes suggests to the committee to open the bids and read the off the names only. The commission discusses whether they will read the names only or the names and the proposal amounts. B.Goodskey makes a motion to open the proposals, read the names and the amounts. Second by K.Parsell. G.Brookes opposed. G.Brookes resigns as Chairman of the fire district committee. In the absence of two other committee members, K.Parsell acts as interim commissioner and facilitates the meeting.

Truck proposals opened at 7:15 p.m. and read aloud.

- | | |
|---------------------------|-----------|
| 1. Pierce | \$608,750 |
| 2. Spartan | \$608,697 |
| 3. Ferrara Fire Apparatus | \$678,099 |
| 4. Smeal | \$589,769 |
| 5. Four Guys | \$589,916 |

B.Goodskey made a motion at 7:19 p.m. for the proposals to be locked up in the chief's office. Seconded by K.Parsell. All in favor. Motion passed.

B.Goodskey made a motion to return to the order of business. Seconded by K.Parsell. All in favor. Motion Passed.

PREVIOUS MINUTES:

G.Brookes made changes to the December minutes. K.Carvalho didn't receive the information, but will include them in the document. B.Goodskey made a motion to accept the amended December 2015 meeting minutes. Seconded by K.Parsell. Motion passed.

PUBLIC COMMENT:

- Richard Marcus inquires about the new engine decision timeline. Chief Worsman reports the truck committee will review the proposal and make a recommendation to the district by the February meeting.

TREASURER'S REPORT:

- K.Carvalho contacted Kara Ouelette from the CT Commission on Fire prevention regarding our outstanding credit of \$675. February's invoices from the CT Commission on Fire prevention will reflect this credit. Frontier adjusted our charges to a lower amount and the next bill in March will reflect the changes.

B.Goodskey made a motion to accept Treasurer's Report. Seconded by B.Rieger. Motion passed.

TAX COLLECTOR'S REPORT:

- Tax Collectors report: \$2,518.71 collected in December; (0) Adjustments; (0) Bounced checks; (0) Refund;(0) Liens Released; (0) Liens Put On; (93%) Current Year.
- Worked on Supplemental bills this month.
- Quality Data is not responding to the tax collector, left messages for Leo to install the software.

B.Goodskey made a motion to accept Tax Collector's Report for December 2015. Seconded by G.Brookes. All in favor. Motion passed.

CHAIRMAN'S REPORT:

- None

CHIEF'S REPORT:

- **Calls:** Calls for Y-t-D 201, 9 calls from 12/1/15-12/31/15
- **Significant/Mutual Aid Calls:** nothing of significance
- **Fuel Usage-**used approximately 120 gallons this month
- **Training-** The training division has started 2016 with our yearly Hazmat requirements and our first quarterly OSHA training.
- **Membership-** We accepted one new member, Dan Bunch. He will be taking the Fire 1 class starting in February.
- **Vehicle Maintenance-**The yearly PM of Tanker 10 was completed and it was determined that the alternator had to be replaced; the shoreline power unit had to be replaced as well. Engine 7 was taken out of service today due to the relief valve for the air brakes is leaking and cannot build pressure for the braking system. The repairs will be completed tomorrow.
- **Nepaug/Pine Meadow-**continuing to work with Nepaug Fire and assist when requested
- **Station 1** –see the daytime driver report.
- **Station 2-** please see the attached daytime driver report.
- **Miscellaneous-** The 2016-2017 proposed budget was distributed. The district can begin reviewing it in February. A 3 year apparatus review report was also handed out that showed repairs made to each apparatus from the last few years. Attachments also included: 2014 Summary of Incidents and 2015 Summary of Incidents.

Motion by G.Brookes, Seconded by K.Parsell to accept the Chief's report. All in favor.Motion Passed.

DAYTIME DRIVER REPORT:

- See Attached

COMMITTEE REPORTS:

- **Truck Committee:** Proposals were opened tonight. The truck committee will meet to discuss.

OLD BUSINESS:

- **Daytime Driver Job Description:**
 - The Daytime Driver job description looks acceptable to the committee and will be finalized tonight. **B.Goodskey makes a motion to accept the Daytime Driver job description. Seconded by K.Parsell. All in favor. Motion passed.**
 - B.Goodskey reports that the Uniform Policy is almost complete for the Daytime Driver, he is waiting to hear from a few departments regarding baseball style caps used as hats. Bob should have a completed report next month.
 - B.Goodskey mentions the Daytime Driver performance review needs to be finalized. **At 7:58 p.m. B.Goodskey made a motion to go into executive session to discuss Daytime Driver salary. Seconded by G.Brookes. All in favor. Motion passed. At 8:18 p.m. the commission came out of executive session.**
- **Commission Calendar/Schedule:** The annual calendar was updated.

NEW BUSINESS:

- Chief Worsman shares his ideas to attract fire fighters to living downtown in New Hartford, by giving them a stipend toward their rent. No other departments have heard about this. More will be presented next month.

BILLS AND COMMUNICATIONS:

- Bills were paid.

Meeting adjourned at 8:58 p.m. ***K.Parsell motioned; B.Goodskey seconded. Motion Passed.***

Respectively submitted,

Karen Carvalho
Secretary/Treasurer

Next Meeting Date: Thursday, February 11, 2016 7:00 p.m. at Station 1

January 14, 2016

Daytime Driver report for January 2016 District meeting

- *12/10/2015 Purchased air dryer for T10 compressor.
- *12/15/2015 Installed air dryer to T10 compressor and sealed fittings.
- *12/15/2015 Voltage issue with T10 monitor voltage at alternator, requires replacement.
- 12/15/2015 T10 Shoreline charging unit requires repair or replacement.
- 12/21/2015 Contacted First Due about T10 alternate and PM.
- 12/23/2015 Emailed First Due alternator info.
- *12/23/2015 Diag bad hand light charger for E7 seat N.
- 12/23/2015 Contacted Charter for internet problem at st 2.
- 12/24/2015 contacted Charter for internet problem at st 2. Appt set for Monday 12/28/2015.
- 12/28/2016 Met with Charter at St2 for internet repair. Replacement modem
- 1/5/2016 PM for T10, exhaust repair will need to be replaced in future. Adjusted steering, sensor for hose bed required adjustment.
- *1/5/2016 Installed new step light assemblies for T10, installed new bulbs for rear step lights.
- 1/14/2016 Met First Due at St 2 to finish repairs for T10. Alternator Replaced, shoreline unit replaced. Leaking heater hose replaced.
- 1/14/2016 First due looked at air brake psi building issue at request of Daytime driver requires air dryer unit and psi relief valve.
- 1/14/2016 First Due scheduled to return for E7 repair on 1/15/2016

*Denotes work performed in house by Daytime Driver

Report respectfully submitted by
DD FF Sterpka

APPROVED