

**New Hartford Village Fire District  
Monthly Meeting  
February 11, 2016**

B.Rieger called the meeting to order at 7:01 p.m.

**IN ATTENDANCE:** B.Rieger, B.Goodskey, Chief Worsman, K.Parsell, D.Casella, E.Parsell, & K.Carvalho.

**PREVIOUS MINUTES:**

***A change to the January meeting minutes; "G.Brookes resigns as commissioner of the fire district committee", to "G.Brookes resigns as Chairman of the fire district committee."Change noted and K.Carvalho will update.***

**PUBLIC COMMENT:**

- None

**TREASURER'S REPORT:**

- Concentra changed their billing address and the district wasn't notified. Payments were sent to Concentra's old address creating billing errors. K.Carvalho contacted Kathy Arnone from Concentra and corrected the billing errors.

***B.Goodskey made a motion to accept Treasurer's Report. Seconded by D.Casella. Motion passed.***

**TAX COLLECTOR'S REPORT:**

- Tax Collectors report: \$1,969.17 and \$602.93 from January totaling \$2,572.10 collected in December; (1) Adjustments; (0) Bounced checks; (0) Refund;(0) Liens Released; (0) Liens Put On; (93%) Current Year.
- The tax collector is in the process of setting up a meeting for the installation of software with Quality Data.
- Bill talked to town hall regarding the mil rate for 2016-17 and it will be around 31mil. The town can only collect up to 32mil. Our fire district must be prepared to eliminate the motor vehicle tax collections. **Bill Rieger made Motion: The New Hartford Fire District will no longer collect motor vehicle taxes beginning 2016-2017 fiscal year. Seconded by K.Parsell.**

***B.Goodskey made a motion to accept Tax Collector's Report for January 2016. Seconded by K.Parsell All in favor. Motion passed.***

**CHAIRMAN'S REPORT:**

- None

**CHIEF'S REPORT:**

- **Calls:** Calls for Y-t-D 201, 11 calls from 1/1/16-1/31/16
- **Significant/Mutual Aid Calls:** nothing of significance
- **Fuel Usage-**used approximately 190 gallons this month
- **Training-** 4 members attended a seminar on Officer size up last month in Barkhamsted.
- **Membership-** nothing at this time.
- **Vehicle Maintenance-** Engine 5 rear brakes caught fire on the way back from a call. First Due found a valve for the brake caliper was shot, part was ordered and repairs were completed. Brakes tested ok. Engine 5 was out of service for 9 days.
- **Nepaug/Pine Meadow-**continuing to work with Nepaug Fire and assist when requested
- **Station 1** –the roof is leaking in the tax collector office and lounge.
- **Station 2-** please see the attached daytime driver report.

- **Miscellaneous-New engine-** reviewing the RFPs and have made a comparison sheet of the 5 proposals. We will make a recommendation to the district at the March meeting. Chief Worsman will present a Point System vs. Pay Per Call program in more detail at the March meeting.  
**Motion by B.Goodskey, Seconded by K.Parsell to accept the Chief's report. All in favor.Motion Passed.**

#### **DAYTIME DRIVER REPORT:**

- See Attached

#### **COMMITTEE REPORTS:**

- **Truck Committee:** The truck committee is meeting to score the bids. A final recommendation to the district will be presented at the March 10, 2016 district meeting. D.Casella & K.Parsell will meet to review the contract with one vendor representative chosen by truck committee.

#### **OLD BUSINESS:**

- **Daytime Driver Job Description:**
  - The Daytime Driver job description looks acceptable to the committee and will be finalized tonight. **B.Goodskey makes a motion to accept the Daytime Driver job description. Seconded by K.Parsell. All in favor. Motion passed.**
  - B. Goodskey presents a completed Uniform Policy Report. The committee approved pending a change to add "watch cap" to the last bullet point on the report. **K.Parsell makes a motion to approve the Uniform Policy, seconded by D.Casella.**
- **Commission Calendar/Schedule:** The annual calendar was updated.

#### **NEW BUSINESS:**

- Discussion regarding the Daytime Driver increase, overtime and wages. K.Carvalho distributed copies to the committee showing the total DD Wages for 2015, including taxes plus a list of costs: medicare, unemployment, workers compensation, sub drivers total payment and uniform allowance. This shows the actual cost of the DD position and will enable the commission to budget more efficiently.

#### **BILLS AND COMMUNICATIONS:**

- Bills were paid.

Meeting adjourned at 8:32 p.m. **B.Goodskey motioned; K.Parsell seconded. Motion Passed.**

Respectively submitted,

Karen Carvalho  
Secretary/Treasurer

**Next Meeting Date: Thursday, March 10, 2016 7:00 p.m. at Station 1**

**Feb 11, 2016**

**Daytime Driver report for Feb 2016 District meeting**

- 1/15/2016 met with First due to install new Air Dryer unit on E7. Also Diag inaccurate Air psi gauge, required new sending unit.
- \* 1/15/2016 Ordered new sending unit for E7 Air brake system.(Shipmans)
- \* 1/26/2016 Ordered 2 new sensors for MSA 4 gas meters. Combustion gas sensors failed during monthly calibration of units. (Firematic)
- \* 1/27/2016 Follow up on part for E7, was shipped.
- \* 1/28/2016 had left rear brake issue with E5, notified Chief and First due. E5 out of service
- \* 2/1/2016 ordered new pump gauges for T10. Both inaccurate in readings. (FiretruckParts .Org)
- 2/1/2016 met with First Due for E5 left rear brake issue. Found Air Brake Dump vale for left rear not releasing properly. First due ordered replacement parts.
- \*2/2/2016 Scheduled Hose and Ladder testing for Sept 9, 2016(Waterways)
- 2/4/2016 met with First Due for E5 left rear brake repair. Test drove after repair. Found Left front brake temps high. Returning on 2/5/2016 to address.
- \*2/4/2016 Received MSA meter sensors installed in E7 meter and recalibrated.
- 2/4/2016 Received E7 sending unit, And T10 gauges.
- \*2/4/2016 made repair to E5 R1 door track
- 2/5/2016 met with First Due to address Front brake temps on E5. Disassemble braking system for inspection and cleaned and lubed all sliding components. Test drove, brake temps within reasonable range with all other tires. Was ask to test drive over the next couple days and check brake temps.
- \*2/9/2016 Installed and tested new pump gauges for T10.

Report respectfully submitted by  
DD, Sterpka

APPROVED