

**New Hartford Village Fire District
Monthly Meeting
April 14, 2016**

B.Rieger called the meeting to order at 7:00 p.m.

IN ATTENDANCE: B.Rieger, G.Brookes, B.Goodskey, D.Casella, K.Parsell, Deputy Chief Wabrek, E.Parsell, & K.Carvalho.

PREVIOUS MINUTES:

B.Goodskey made a motion to accept the March 2016 meeting minutes. Seconded by D.Casella. Motion passed.

PUBLIC COMMENT:

- Richard Marcus commented; when appointing the chief to the department, it is important to maintain a level of confidence, address annual performance reviews of the people who are appointed prior to the next vote, and have performance reviews in place.

TREASURER'S REPORT:

- When reconciling the checking account, the cable bill wasn't entered into last month's line under house expense; the adjustment was corrected and updated on last month's report.

D.Casella made a motion to accept Treasurer's Report. Seconded by B.Goodskey. Motion passed.

TAX COLLECTOR'S REPORT:

- Tax Collectors report: \$2,135.12 collected in March; (0) Adjustments; (0) Bounced checks; (0) Refund; (0) Liens Released; (0) Liens Put On; (94%) Current Year.
- The software company can only meet Laynee during the day to see what updates are needed for the new computer.

B.Goodskey made a motion to accept Tax Collector's Report for March 2016. Seconded by G.Brookes. All in favor. Motion passed.

CHAIRMAN'S REPORT:

- Acting Chairman B.Rieger needs permission to accept Northwest Bank's proposal for the new engine's loan; 7 years @ 2.88%, \$6,260 x 12 months, total borrowing amount \$475,000.00. Loan starts in 11 months. The district commissioners are all in favor and accept Northwest Bank's proposal as state above.
- The audit is completed. Copies of audit will be distributed to district commissioners at the May 12, 2016 district meeting.

CHIEF'S REPORT: Deputy Chief J.Wabrek reports for Chief Worsman:

- **Calls:** Calls for Y-t-D 69, 20 calls from 3/1/16-3/31/16
- **Significant/Mutual Aid Calls:** nothing of significance
- **Fuel Usage-**used approximately 190 gallons this month
- **Training-** several members of the department attended a seminar presented by Lt.Timothy Klett of the FDNY on March 12. The class was titled, RECOGNIZE AND SURVIVE.
- **Membership-** there is nothing new to report at this time.

- **Vehicle Maintenance-** please see the attached daytime driver report.
- **Daytime Driver-**See attached report.
- **Nepaug/Pine Meadow-**continuing to work with Nepaug Fire and assist when requested
- **Station 1-** please see the attached daytime driver report.
- **Station 2-** please see the attached daytime driver report.
- **Miscellaneous-**
 - New Engine signing contract with Pierce tonight.
 - 2016-2017 Proposed budget-review
 - Hydrant issue-several members attended the WPCA meeting last week, no definitive answer given by the WPCA if they will conduct flow testing. New Hartford pays the 2nd highest rate per hydrant in the state, \$462/hydrant.
 - Point system vs. Pay Per Call program- presented by Richard Marcus

Motion by G.Brookes, seconded by K.Parsell to accept the Chief's report. All in favor. Motion Passed.

DAYTIME DRIVER REPORT:

- See Attached

COMMITTEE REPORTS:

- **Daytime Driver Job Description:**
 - The Daytime Driver job description: an updated copy will be distributed at next month's meeting.

OLD BUSINESS:

- Reviewed the 2016-2017 budget.
- Richard Marcus handed out and discussed information on a point system vs. pay per call for the volunteers. All fire department members are eligible for receiving a stipend in a point system and it's an incentive for them to further their training.

NEW BUSINESS:

- House Captain Bob Goodskey reports on behalf of Chief Worsman. The irrigation system has been cut out of next year's budget for Station 1. Will the commission approve to have soil and mulch brought in for the landscaping? (\$1,500 estimated cost) The money can come out of the training line item, since Chief Worsman doesn't anticipate a large amount of training expenses until the next fiscal year. The training balance is currently \$7,292.33. A work party (free labor) has been scheduled on April 30th. **Motion by K.Parsell to spend \$2,000 on landscaping, to come out of training. Seconded by D.Casella. All in favor. Motion passed.**

BILLS AND COMMUNICATIONS:

- Mike Hanratty from Pierce presented the district with the contract for the new engine. The committee reviewed it and signed it with the understanding of omitting 2 paragraphs; #10b.- Exclusions of Incidental and Consequential Damages and #12.-Indemnity. **D.Casella made a motion to omit the two paragraphs as mentioned above. Seconded by K.Parsell. All in favor. Motion Passed.** Mike will mail an updated copy of the document.
- K.Carvalho received B.Rieger's letter of intent to seek re-election to the New Hartford Village Fire Commission for the term of 3 years, beginning 7/1/16-6/30/19.

- The heating oil contract from Quinoco was presented as the best price, \$1.89 per gallon. The anticipated “left over” gallons from this year’s Quinoco contract will be close to 900 gallons. **Motion by K.Parsell to purchase 5,000 gallons at \$1.89 per gallon. Seconded by G.Brookes. All in favor. Motion Passed.** Acting Chairman B.Rieger signed the contract with Quinoco for the period 10/1/16-4/30/17.
- Bills were paid.
- A fire department in Massachusetts is interested in purchasing our old engine for \$20,000. This money can be used toward replacing the brush truck.

Meeting adjourned at 9:20 p.m. ***B.Goodskey motioned; K.Parsell seconded. Motion Passed.***

Respectively submitted,

Karen Carvalho
Secretary/Treasurer

Next Meeting Date: Thursday, May 12, 2016 7:00 p.m. at Station 1

Daytime Driver Report for April 14, 2016 District Meeting

- * 3/12/2016 B2 pump oil and filter change.
- * 3/22/2016 Started diag on E5 compartment lighting R1 & L1 out.
- 3/22/2016 Met with Northeastern communication for Knox box release issue of both E5, E7. E5 was repaired, E7 required Knox removal to be inspected at repair facility. Required new unit, repair vs replace cost. Assemble was returned to NHFD to be shipped back to MFG for trade in towards new unit.
- * 3/24/2016 E5 compartment lighting.
- * 3/24/2016 Rebuilt intake gate for T10 pump.
- 3/28/2016 FEH picked up CO2 extinguishers for continuity inspection.
- * 3/31/2016 E5 air brake system leak, found low air alarm sending unit cracked letting air psi escape. Confirmed with First Due this was the part by phone. Made several attempts to purchase locally, getting to wrong part on 2 occasions.
- * 3/31/2016 E5 compartment lighting, Lack of power on R1 compartment, and possible switch issue for L1.
- * 4/1/2016 Acquired correct part for E5 brake system from Levines in Winsted. Installed and tested, OK.
- 4/5/2016 Met with Northeastern communication for portable and mobile radio units to be reprogramed
- 4/7/2016 FEH returned CO2 extinguishers.
- * 4/7/2016 E7 Knox box installed and tested with factory release code. OK
- * 4/7/2016 E5 Hand light repaired and put back in service, loose connection internally. Two other hand lights have circuit board issues not charging.
- * 4/11/2016 Made wiring repair to L1 compartment lighting on E5. Faulty door switch.

*Denotes work performed in house by Daytime Driver.

Respectfully submitted by,
DD FF Sterpka

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