

**New Hartford Village Fire District  
Monthly Meeting  
October 8, 2015**

G.Brookes called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

G.Brookes, Chief Worsman, B.Rieger, K.Parsell, D.Casella, B.Goodskey,E.Parsell and K.Carvalho.

**PREVIOUS MINUTES:**

- G.Brookes notes to add subheadings for each committee under committee reports.

***B.Goodskey made a motion to accept the amended September 2015 meeting minutes. Seconded by D.Casella. Motion passed.***

**PUBLIC COMMENT:**

- None

**TREASURER'S REPORT:**

- ***K. Parsell made a motion to accept Treasurer's Report. Seconded by B.Goodskey. Motion passed.***

**TAX COLLECTOR'S REPORT:**

- Tax Collectors report: \$6,551.65 collected in September; (0) Adjustments; (0) Bounced checks; (1) Refund, \$331.49 to Piakowski;(0) Liens Released; (0) Liens Put On; (92%) Current Year. ***K.Parsell made a motion to accept Tax Collector's Report for September 2015. Seconded by B.Goodskey. Motion passed.***

**CHAIRMAN'S REPORT:**

- None

**CHIEF'S REPORT:**

- **Calls:** 171 Calls for Y-t-D, 15 calls from 9/10-10/8/15
- **Significant/Mutual Aid Calls:** nothing of significance
- **Fuel Usage-**used approximately 98 gallons this month
- **Training-** ongoing training, ensuring our members keep up with their OSHA required training by the end of the year. A live burn is scheduled on November 1<sup>st</sup> at the CT Fire Academy.
- **Membership-**we have one new member, a cadet, Logan Johnson.
- **Vehicle Maintenance-** the fuel tank on Engine 7 was replaced last month, an unexpected expense. The cost of the tank and labor was \$2,600. First Due Service is currently finishing up the PM's on the engine 7 & 10.
- **Nepaug/Pine Meadow-**continuing to work with Nepaug Fire and assist when requested
- **Station 1** –the cabinet is completed is completed in the kitchen. We can release the balance to the contractor.
- **Station 2-** please see the attached daytime driver report
- **Miscellaneous-**New Engine –where do we stand on the proposals? The commission discusses in Committee Reports. Hydrants-we're requested by the WPCA to monitor our hydrant usage and provide weekly updates to the WPCA. Chief Worsman will send a memo to New Hartford South End and Barkhamsted Fire Districts, so they can notify him when they fill their tanks. There is a brown water issue on Prospect Street that we are trying to get a handle on. ***Motion by D.Casella. Seconded by K.Parsell to accept the Chief's report. Motion Passed.***

#### DAYTIME DRIVER REPORT:

- See Attached

#### COMMITTEE REPORTS:

- **Truck Committee:** The truck committee will review new RFP and mail out by 11/15/15. Bids due by 1/4/16.
- **Secretary/Treasurer Responsibilities:** B.Rieger will review Secretary/Treasurer's responsibilities.

#### OLD BUSINESS:

- J.Halnon appreciated the ceremony in his honor last month.
- **Daytime Driver Job Description:**
  - The daytime driver job description to be discussed, reviewed and finalized. B. Goodskey discusses the appropriate daytime driver attire.
  - The district met with the Daytime Driver last month, discussed job description and heard feedback.
- **WPCA Hydrant Testing:** B.Rieger will follow up with Denton Butler regarding the WPCA.
- **Dept. Credit Card:** The credit card application was submitted to the bank and will take 3-4 weeks to process. Credit limits can be adjusted but not exceeding 20k total (on the four cards). **Seconded by D.Casella. All in favor. Motion Passed.**
- **Commission Calendar/Schedule:** An annual calendar/schedule placed as the last page of meeting minutes to include all significant events including but not limited to dates for receipt of letters of intent; DD review, etc.
- **Tax Collector Laptop:** L.Parsell will follow up with Quality Data regarding software needed for a new laptop and will contact Deputy Chief Wabrek, who lined up the purchase of a laptop through Matt's Computer Services.

#### NEW BUSINESS:

- **Direct Deposit For The Daytime Driver:** K.Carvalho will investigate the cost of a direct deposit service. **Motion by K.Parsell, to approve spending less than \$10 per month for the direct deposit service. Seconded by B.Goodskey. All in favor. Motion passed.**

#### BILLS AND COMMUNICATIONS:

- Bills were paid.

#### MISCELLANEOUS:

**Motion by B.Goodskey to remove miscellaneous business from the Order of Business. D. Casella seconded. All in favor. Motion passed.**

Meeting adjourned at 8:55 p.m. **B.Goodskey motioned; G.Brookes seconded. Motion Passed.**

Respectively submitted,

Karen Carvalho  
Secretary/Treasurer

**Next Meeting Date: Thursday, November 12, 2015 7:00 p.m. at Station 2 (West Hill)**

### **Daytime Driver report for Oct 2015 District meeting**

- \* 9/4/2015 Repaired E5 Portable Radio Charger -blown fuse and frayed wire repaired.
- \* 9/5/2015 Repaired E7 Jet Syphon.
- \* 9/10/2015 R6 Officer seat roof light on all the time, requires new light assemble, switch N/G.
- \* 9/10/2015 Disassembled E7 Chain Saw and Vent Saw for cleaning and servicing.
- \* 9/11/2015 Adjusted tension on E5 drive belts per First due after couple weeks of install.
- 9/11/2015 Received Discharge Gauge for E5 pump panel Deck Gun from Ferrara.
- \* 9/11/2015 Installed new Discharge Gauge on E5 and tested operation, OK.
- \* 9/14/2015 T10 Air compressor tripping reset, found unit required draining.
- \* 9/17/2015 E7 Drivers side upper and lower Warning light inop, Diag as poor ground.
- 9/18/2015 First Due installed new Fuel tank in E7, and removed E7 shoreline Charging unit for low voltage issue, sent out for rebuild.
- 9/21/2015 DD was informed fuel gauge for E7 inop.
- \* 9/30/2015 Replaced air fitting for T10 airline from compressor.
- \* 9/30/2015 Repaired T10 Water tank lid, bolts missing for hinge, installed new.
- \* 9/30/2015 Fixed E7 driver side upper and lower Warning Lights, found excessive corrosion for ground wire connection.
- 10/2/2015 First Due returned to install rebuild shoreline charging unit for E7, also Diag Fuel Tank Gauge issue as requiring new Gauge.
- \* 10/2/2015 Ordered new Fuel Tank Gauge from Shipman's.
- 10/2/2015 First Due Exhaust repair for R6, DOT inspection for E5, R6.
- 10/2/2015 New England Safety Solutions performed suggested repairs to extrication equipment authorized by the Chief and D/C.
- \* 10/5/2015 E5 Generator repair fuel left on, unit hydro locked with fuel in cylinder.
- \* 10/5/2015 Retightened Coolant line hose clamps E5.
- \* 10/5/2015 Received and installed fuel gauge for E7. Check operation OK.
- \* **Denotes work performed in house by Daytime Driver**