

**New Hartford Village Fire District  
Monthly Meeting  
March 12, 2015**

B. Rieger called the meeting to order at 7:02 p.m.

**IN ATTENDANCE:** B. Rieger, G. Brookes, K. Parsell, Chief Worsman, E. Parsell and K. Carvalho.

**PREVIOUS MINUTES:** G. Brookes notes to add a statement to the February Minutes under New Business: "Chief Worsman will be the approver on the credit card." **Motion made by G. Brookes to accept the amended February 2015 Minutes. Seconded by K. Parsell. Motion passed.**

**PUBLIC COMMENT:**

- Richard Marcus reports: the new uniforms are finished and look wonderful. Richard thanks the district for approving the funds.
- The district decides to forward the **approved** meeting minutes to R. Marcus and he will post them onto the NH Fire Department's web site.

**TREASURER'S REPORT:**

- Mark received a credit from Waterway for \$3,611.86; the treasurer will make a deposit into the checking account and credit the equipment maintenance category.
- The category for vehicle maintenance is in the negative. All future vehicle maintenance bills should still come out vehicle maintenance. **K. Parsell motioned to accept Treasurer's Report. Seconded by G. Brookes. Motion passed.**

**TAX COLLECTOR'S REPORT:**

- Tax Collectors report: \$2,718.76 collected in January; (0) Adjustments; (0) Bounced checks; (0) Refunds (8) Lien Released; (0) Liens Put On; (95%) Current Year; (n/a) All Years. **K. Parsell motioned to accept Tax Collector's Report for February 2015. Seconded by G. Brookes. Motion passed.**

**CHAIRMAN'S REPORT:**

- B.Rieger, M.Worsman, and K.Carvalho met with King, King & Assoc., on 2/26/15 to answer their general questions. They will suggest methods to improve standard operating procedures for the tax collector position. Karen is updating the treasurer's operating procedures.

**CHIEF'S REPORT:**

- **Calls:** 43 Calls Y-t-D, 11 calls from 2/12-3/12/15.
- **Significant/Mutual Aid Calls:** Nothing of significance
- **Fuel Usage** – Approximately 130 gallons/monthly
- **Training** – Continuing required training. On 2/19/15, seven members attended a firefighter safety seminar. On 2/13/15, attended a RIT training class with members of Winsted and Norfolk Fire.
- **Membership** –One new member, Andrew, who will respond on West Hill, has completed Fire 1, pump operator and his CDL.
- **Vehicle Maintenance** –Rescue 6 frame repairs completed. Brush 2 going out for bed repairs next week. Replaced batteries on Engine 6 & Rescue 6. The daytime driver has completed repairs in house saving money on labor costs under the vehicle maintenance account.
- **Preventive Maintenance-** None.
- **Nepaug/Pine Meadow** – Positive meetings are continuing with Chief Diorio of Nepaug.
- **Daytime Driver** – Station 2 generator serviced, Brush 2 had brake work done for failure of brakes on 3/3/15, quarterly air sampling performed for cascade system, kitchen dishwasher installed.
- **Station 1 & Station 2** – Nothing new to report
- **Miscellaneous** –On 3/21/15 the new engine committee will meet to finalize bid specs and send them out to 6-8 potential manufacturers. The goal is to get the bids back by June 1<sup>st</sup>. **Motion by K. Parsell, second by G. Brookes to accept Chief's report. Motion Passed.**

#### **COMMITTEE REPORTS:**

- Nothing new to report from the Ambulance barn. **K. Parsell made a motion to close this agenda item. Second by B. Rieger. Motion passed.**

#### **OLD BUSINESS:**

- G. Brookes reports: the deputy chief job description third draft is complete and the chief's 1<sup>st</sup> draft is complete.
- Chief Worsman is working on credit card application.
- Committee discusses the priority of the proposed budget capital items.
- C. Sterpka will get an estimate for exterior brick repair (sealing & rejoining) to Station 1.

#### **NEW BUSINESS:**

- None

**BILLS AND COMMUNICATIONS:**

- Bills were paid.

**MISCELLANEOUS:**

- B. Goodskey inquires whether the agenda item “Public Comment” can be moved to the end of the Order of Business, to ensure an opportunity to comment on current business. The district committee explains that the current order is in place for two reasons, one, they follow the town’s agenda order and second to run the meetings smoothly and efficiently. The district committee decides to table their decision until next month’s meeting.

**A motion was made at 8:35 p.m. to go into executive session by K. Parsell to discuss matters relating to the daytime driver, second by G. Brooks. K. Parsell made a motion at 9:04 p.m. to come out of executive session, second by G. Brookes. Motion passed.**

Meeting adjourned at 9:04 p.m. **K. Parsell motioned; G. Brookes seconded.**

Respectively submitted,

Karen Carvalho  
Secretary/Treasurer

**Next Meeting Date:  
THURSDAY, April 9, 2015  
7:00 p.m.  
West Hill Station**